



राष्ट्रीय मात्स्यिकी विकास बोर्ड National Fisheries Development Board

मत्स्यपालन विभाग/Department of Fisheries

मत्स्यपालन, पशुपालन और डेयरी मंत्रालय /Ministry of Fisheries, Animal Husbandry & Dairying

भारत सरकार /Government of India

स्तम्भ संख्या-235, पी.वी.एन.आर एक्सप्रेस वे, डाक-एस.वी.पी.एन.पी.ए. हैदराबाद -500052

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NFDB/D2/FIDF/General communication-II/2021-2022

Dated:18/11/2022

ENGAGEMENT OF MONITORING & EVALUATION EXPERT

National Fisheries Development Board (NFDB), an autonomous organization under the administrative control of Department of Fisheries, Ministry of Fisheries, Animal Husbandry & Dairying, Government of India, invites application for the post of Monitoring & Evaluation Expert purely on short term contract basis, to work at NFDB Hyderabad. The candidates will be selected on the basis of personal interview to be held by the Selection Committee of NFDB. Candidates meeting the eligibility criteria will be called for Interview. Details of position, Terms and Conditions of engagement and application format are as follows.

I.

1	Name of position	Monitoring & Evaluation Expert
2	Number of positions	1 (one)
3	Method of recruitment	Contract Basis through Open Market
4	Age Limit	Below 40 years as on 30.11.2022.
5	Tenure	Initially for a period of one year (likely to be extended subject to the requirement and performance)
6	Remuneration (per month)	Rs.1,25,000 (Rupees One Lakh Twenty Five Thousand only)
7	Education qualification	Essential Master's Degree in Economics/Statistics/Operation Research/Public Policy/ Development Studies/Business Administration/ Rural development; or Degree in Engineering or Technology from a recognized University with Master's Degree / Post Graduate Diploma in Social Science/Development Studies/Business Administration/ Rural Management
8	Experience	Essential 7 years and above in the field of project monitoring and project evaluation (preferably in the Government sector).

		Preference will be accorded to candidates with <ol style="list-style-type: none"> 1. Experience in application of cutting-edge technologies in surveys, data analytics, rigorous econometric analysis of large datasets are encouraged 2. Experience of working in fisheries and infrastructure projects (Government/private sectors).
9	Job Description	<ul style="list-style-type: none"> • To design and develop the Monitoring and evaluation framework, plans and indicators to capture project performance/results and to provide effective, accurate and timely monitoring, evaluation mechanisms for Fisheries and Aquaculture Infrastructure Development Fund (FIDF) projects. • To undertake desk & field level monitoring, and identifying critical issues and bottlenecks such as non-starter projects, slow progressing projects, geographical distribution of projects etc. • To liaise with technical team of NFDB, NLEs and other Institutions in expediting progress. • To develop web based applications for creation of online database for the FIDF projects and simultaneously to develop and monitor MIS for continuous progress review. • To develop tender documents for M&E related works. • Documenting and disseminating project success stories, best practises and challenges • To device mechanisms for integrating the best management practices into project implementation in order to improve quality of interventions and outcomes • To organize various Meetings/Workshops/field visits etc. at various levels of project implementation / execution • Overall management of FIDF scheme and co-ordination with all stakeholders and periodical reporting. • Any other task assigned by the Competent Authority.

Interested and eligible candidates may send their application in the prescribed proforma at Annexure-II along with self-attested copies of educational qualifications from 12th standard, proof of age and past experience and other relevant details **by Post** to “The Chief Executive, NFDB, Fish Building, Pillar No.235, PVNR Expressway, SVP NPA Post, Rajendra Nagar, Hyderabad 500052, Telangana State, India. **The last date for submission of application is 20-12-2022 before 5 PM.** The envelope should be properly sealed and super scribed with “**Application for the post of Monitoring & Evaluation Expert.**”

Annexure-I

Terms & Conditions for Engagement of Monitoring & Evaluation Expert

1. Candidates are advised to visit the website for updates. Changes viz., notice, corrigendum, addendum, cancellation, if any will be updated in the NFDB website only.
2. At the time of interview, the original certificates of qualifications and experience should be presented for verification along with attested copies. Only the shortlisted candidates will be called for interview.
3. Application incomplete in any respect and not accompanied by relevant certificates/documents/ photograph will be summarily rejected.
4. In case of large number of applications, NFDB may shortlist the candidates as may be necessary.
5. Only Indian Nationals are eligible to apply.
6. Experience and qualification will be reckoned as on the last date of submission of application.
7. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview.
8. NFDB reserves the right not to fill up the vacancy advertised, if the circumstances so warrant. NFDB reserves the rights to withdraw the advertised post(s) at any time without giving any reason. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of positions is thus open to change.
9. NFDB may relax the qualification/experience and age limit at its discretion at any stage in case of candidates with exceptional merit.
10. In case of any inadvertence in the process of selection which may be detected at any stage even after the issue of appointment letter, NFDB reserves the right to modify/withdraw/cancel the offer of appointment.
11. The final results shall be communicated to the selected candidates only.
12. The Monitoring & Evaluation Expert shall not be entitled to any benefits like PF, Pension, Gratuity, Medical Allowances, HRA, TA, CCA, DA or any other allowance except for the consolidated remuneration agreed to.
13. Monitoring & Evaluation Expert shall not be entitled to any TA/Joining Time for joining the assignment.
14. Monitoring & Evaluation Expert shall not be entitled to any Government /NFDB accommodation and facilities such as regular transport / telephone / internet connection or any other allowance.
15. The candidate will be required to sign a non-disclosure undertaking and declaration for abiding by the Code of integrity for Public Procurement(CIPP).
16. Monitoring & Evaluation Expert shall not be allowed to take any other assignment during the period of contractual agreement.
17. The Monitoring & Evaluation Expert shall enter into contract agreement with the NFDB/at the time of joining.

18. The Monitoring & Evaluation Expert shall be allowed to undertake tours as required and approved by competent authority as part of their duties for which TA/DA and Hotel Accommodation shall be paid as admissible as per NFDB rules.
19. The Monitoring & Evaluation Expert shall be entitled to casual leave 12 days in a year on pro-rata basis.
20. The Monitoring & Evaluation Expert shall be expected to follow all the rules and regulations of the Government officers which are in force. He / She will be expected to display utmost honesty, secrecy of office and sincerity while discharging his/ her duties. In case the services of the Consultant are not found satisfactory or found in conflict with the interest of the Government, his/ her services will be liable for discontinuation without assigning any reason.
21. The Monitoring & Evaluation Expert shall not, except with prior approval of NFDB or in the bona fide discharge of his or her duties, publish a book or a compilation of articles or participate in radio broadcast or contribute an article or write a letter in any newspapers or periodical either in his own name or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast or letter relates to subject matter assigned to him by NFDB.
22. The position of Consultant is purely on contractual basis for a period of One year. The continuance of Consultants during the said period of one year depends on the satisfactory performance. It can be terminated at any time by issue of 45 days' notice by NFDB. It can also be terminated at any time without giving one month's notice if he/she is found guilty of gross negligence or involved in acts of grave misconduct. The services of the Consultants shall stand terminated automatically on expiry of the contract period unless it is extended in writing.
23. The Consultants may also leave the assignment, on their own violation by giving 45 days' notice period / deposit 45 days' pay in lieu of notice period or any short fall thereof or as decided by the Competent Authority of NFDB. The decision of the Competent Authority will be final in this regard.
24. No correspondence or telephonic enquiry will be entertained as regards short-listing, postal delays, calling for interview, selection or engagement.
25. NFDB reserves the right to Revise/Reschedule/Cancel/Suspend the process without assigning any reasons. The decision of NFDB shall be final and no appeal shall be entertained.
26. If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have wilfully suppressed any material information, he will be liable for removal from engagement service and such other action as NFDB may deem necessary.
27. In case of any dispute which may arise out of or in connection with this advertisement/notification, Hyderabad City courts have jurisdiction to decide or adjudicate.
28. In case of any dispute/ ambiguity that may occur in the process of selection, the decision of NFDB shall be final.

Annexure - II

Application for the post of Monitoring & Evaluation Expert.

Strike out whichever not applicable

1. Name of the Candidate:

2. Father's Name:

3. Date of Birth and Age:

4. Post Applied for: **Monitoring & Evaluation Expert.**

5. Permanent Address:

6. Address for communication:

7. Phone Number & E-mail Id:

8. Educational Qualifications:

(12th Standard onwards with self-attested supporting certificates)

Name of the Examination	Board/ University	Year of Passing	Grade/Division percentage of marks in aggregate	Subjects Passed	Remarks
12 th Standard/ Equivalent					
Degree					
Post-Graduation					
Any Other					

Affix PP Size Photo

9. Work Experience (Attach self- attested experience certificates)

Name of the Employer & Contact details	Designation	Period		Pay	Job Description*	Reason for Leaving
		From	To			

*Provide detailed information of each assignment handled in respect of Monitoring & Evaluation.

10. Languages Proficient with :

11. Computer tools proficient with (MS office tools, Web applications, Statistical softwares, GIS etc)

12. Any other relevant information you would like to enclose to support your candidature for the above post (Not more than 200 words):

Declaration:

I do hereby declare that the all statements made in application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection /interview, my candidature is liable to be rejected.

Signature of the candidate

Date:

Place: